



ERDEM ALKAN

Experienced Lawyer - LL.M.

CONTACT

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-  0174 70 40 220
-  Frankfurt am Main, Germany

PROFILE

Dedicated and results-driven lawyer with a strong background in personal injury claims, traffic law, and contract negotiation. Possesses a Master's degree in Law with a focus on Negotiating and Designing Contracts,

Adept at conducting thorough legal research, analysing complex issues, and providing strategic guidance to achieve successful outcomes. Skilled in fostering positive client relationships, managing caseloads effectively, and upholding the highest standards of professionalism and integrity.

Currently seeking a corporate role in the Middle East where I can leverage my skills and experience to contribute to organizational success in a dynamic and culturally rich environment.

AREAS OF EXPERTISE

- // Insurance Law
- // Contract Negotiation and Drafting
- // Civil Litigation
- // Traffic Law
- // Personal Injury Claims
- // Legal Research and Analysis
- // Regulatory Compliance
- // Client Representation and Advocacy
- // Case Management
- // Legal Consultation and Advice

PROFESSIONAL EXPERIENCE

- Lawyer** **07.2019 – Present**
Self Employed at Law Firm Alkan **Frankfurt am Main, Germany**
 - Conduct legal representation and consultation for clients entangled in traffic and insurance law disputes, specializing in cases involving traffic accidents, violations, and related legal matters.
 - Navigate complex legal frameworks to advocate for clients' rights and interests in court proceedings, negotiations, and settlements, ensuring favourable outcomes.
 - Utilize expertise in traffic law to provide strategic advice and guidance to clients, empowering them to make informed decisions regarding their legal matters.
 - Engage in legal research and analysis to stay abreast of regulations, precedents, and best practices in traffic law.
 - Facilitate effective communication and collaboration with insurance companies, legal representatives, and other stakeholders to expedite resolution of cases and mitigate conflicts.
 - Perform contract negotiations and management, leveraging legal acumen and expertise to draft, review, and enforce contracts on behalf of clients.
- Fully Qualified Lawyer** **10.2015 – 06.2019**
Allianz Deutschland **Frankfurt am Main, Germany**
 - Managed and resolved complex personal injury claims stemming from traffic accidents, overseeing negotiations and settlements with claimants and their legal representatives.
 - Conducted analysis of legal documents, evidence, and case histories to ascertain liability, assess damages, and formulate legal strategies.
 - Collaborated with internal teams and external stakeholders, including clients, insurance adjusters, medical professionals, and legal counsel, to facilitate clean communication and coordination throughout the process.
 - Provided guidance and support to clients, ensuring compliance with legal requirements and maximizing their entitlements.
 - Demonstrated proficiency in contract negotiation and management, drafting and reviewing agreements, settlements, and other legal documents to safeguard clients' rights and interests.
 - Upheld the highest standards of integrity, and ethical conduct in all interactions and engagements, maintaining trust and credibility with clients and colleagues alike.
- Project Lawyer** **07. 2013 – 09.2015**
Consilio **Frankfurt am Main, Germany**
 - Collaborated with interdisciplinary teams within Consilio to analyze legal issues and develop strategies for resolving them effectively.
 - Conducted legal research and drafted memoranda, briefs, and other legal documents to support the center's initiatives and projects.
 - Provided legal guidance to internal stakeholders, including staff, administrators, and executives, on matters pertaining to healthcare law, regulations, and compliance.
 - Assisted in the review and negotiation of contracts, agreements, and vendor arrangements to ensure legal compliance and mitigate risks.
 - Participated in meetings, conferences, and negotiations with external parties, including government agencies, regulatory bodies, and legal representatives.

LANGUAGES

// German Native Proficiency
// Turkish Native Proficiency
// English Fluent Proficiency

REFERENCES

Available upon request

PROFESIONAL EXPERIENCE (continued)

Founding Partner **07.2013 – 06.2015**
Berk Attorneys-at-Law **Frankfurt am Main, Germany**

- Led investigations in corporate policies, procedures, and activities to ensure compliance with legal standards and regulatory requirements.
- Analysed complex legal and factual issues, providing strategic guidance and recommendations to clients.
- Drafted and reviewed contracts, agreements, and corporate documents such as articles of incorporation, bylaws, and shareholder agreements.
- Advised clients in regards of business structures, corporate governance, and compliance with legal regulations.
- Represented clients in corporate litigation and arbitration proceedings and advised them on corporate compliance matters.

Founding Partner **03. 2011 – 06.2013**
Alkan & Aydin Attorneys-at-Law, **Offenbach am Main, Germany**

- Co-founded a successful law firm specializing in contract law, providing legal advice and counsel to clients facing a variety of contract and business.
- Developed and implemented business strategies, including marketing, client acquisition, and operational planning, to drive firm growth and enhance market presence within the legal industry.
- Managed day-to-day operations of the firm, including overseeing administrative functions, budgeting, and financial management, ensuring efficient and effective delivery of legal services.
- Built and maintained strong client relationships, delivering personalized legal solutions tailored to individual needs and objectives, while upholding the highest standards of professionalism and ethical conduct.
- Led a team of legal professionals, fostering a collaborative and supportive work environment.

EDUCATION

Master of Laws (LL.M.) **2010 – 2014**
Frankfurt University **Frankfurt am Main**
Negotiating and Designing Contracts

Legal Traineeship **2008 – 2010**
Landgericht **Darmstadt**

Law **2003 - 2007**
Johann Wolfgang Goethe University **Frankfurt, Germany**

TRAINING & CERTIFICATIONS

Qualified Specialist Lawyer Course **2015**
Commercial and Company Law **Frankfurt am Main und Düsseldorf**
Fachseminare von Fürstenberg

Qualified Specialist Lawyer Course **2010**
Commercial and Company Law / Tax Law **Frankfurt am Main**
Steuer- und Wirtschafts-Akademie